



SEKHUKHUNE
District Municipality

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PUBLIC NOTICE: SK-8/2/1-173/2023/2024

IN TERMS OF SEKHUKHUNE DISTRICT MUNICIPALITY SUPPLY CHAIN MANAGEMENT POLICY, QUOTATIONS ARE HEREBY INVITED FROM ELIGIBLE AND INTERESTED COMPANIES, CONSORTIUM OR JOINT VENTURES WITHIN SEKHUKHUNE DISTRICT REGION TO APPOINT SERVICE PROVIDER TO PERFORM ACTUARIAL VALUATIONS.

NO	DESCRIPTION	QUANTITY
1	Appointment of service provider to perform actuarial valuations on employees' long service awards and leave provisions for 2023/2024 financial year.	

Fully Completed quotation documents, Priced, and initialed each page must be placed in a sealed envelope and marked **(REQUEST FOR QUOTATIONS- APPOINTMENT OF SERVICE PROVIDER TO PERFORM ACTUARIAL VALUATIONS.)** deposited in a tender box at Groblersdal Fire Station by no later than 11h00 on **14 June 2024**. No compulsory briefing session will be held. For further information, contact **Voster Masemola** of SCM on 013 262 7656 or **Magagane K** of BTO on 013 262 7300

Please note:

The following returnable documents are compulsory and will lead to disqualification if not attached.

- Tax Compliance Status Pin/Tax Clearance Certificate
- Valid Copy of Company Registration documents
- Original Certified ID copies of Directors (Not older than 3 months)
- Proof of municipal rates and taxes for both company and Director(s) not in arrears for more than three months or proof of lease agreement including rates for the landlord. In case where the Company or Director is registered in a rural area where the rates are not paid, please attach proof from Local Authority and affidavit under oath indicating that there are no municipal rates payable.
- MBD 4, MBD 8, MBD 9 and MBD 6.1 forms must be signed and attached with quotation.
- CSD Summary Report.
- Any alterations must be signed. ((NB: not initialed)
- Telegraphic, facsimile, e-mailed, Copy and telex bids will be not accepted.
- No late bids will be accepted.

Evaluation Criteria

- A preferential points system shall apply whereby the points will be allocated in accordance with the Preferential procurement Regulations of 2022, where 80 points will be allocated in respect of price and 20 points in respect of preference points claimed for attainment of other specified goals summarized as follows:

HDI SPECIFIC GOALS	POINTS
HDI (Blacks, Indians and Coloureds)	12
Woman-Ownership of more than 50%	2
Disability ownership of more than 50%(Physically impaired)	2
Youth	2
Locality	2
Total	20


Mr. KGWALE M.M
MUNICIPAL MANAGER

26/06/2024
Date



**TERMS OF REFERENCE FOR PROVIDING AND PERFORMANCE OF
ACTUARIAL VALUATION SERVICES FOR SEKHUKHUNE DISTRICT
MUNICIPALITY**

Project	: Performance of Actuarial Valuations Services
Department	: Budget and Treasury (Payroll Unit)
Institution	: Sekhukhune District Municipality
Location	: Groblersdal
Report to	: Manager Expenditure

1. Purpose

To appoint suitable service provider for Actuarial Valuation Services for Sekhukhune District Municipality (SDM) for the financial year 2023/24

2. Background

The Municipality has offices in all the regions including the district offices, The total number of SDM facilities is (51) and they include regional offices, depot, purification plants, sewerage plants, and fire stations.

All facilities form part of the municipal infrastructure and assets.

The service provider will be appointed to perform Actuarial Valuations for all Municipal Employees in the following SDM offices.

- Bareki Mall
- West offices
- Stores
- Tubatse Fire Station
- Fetagomo Tubatse Regional and depot offices
- Elias Motswaledi Regional and depot offices
- AB Skosana Fire Station
- Makhuduthamaga Regional and depot offices
- Makhuduthamaga Fire Station
- Ephraim Mogale Regional and depot offices

Actuarial Sciences	<ul style="list-style-type: none"> • Degree in Actuarial Sciences – 20 Points • Diploma: Actuarial Sciences 10 points • No degree or Diploma 	
Approved Final Report	<ul style="list-style-type: none"> • 1 -2 Reports (10) • 3 -5 Reports (20) • 6 and more (30) 	(30) Points
Total		(100) points

9. FUNCTIONALITY

The service provider should score a minimum of 60 points on functionality to be evaluated further.